**Application Guidelines**

**Graduate Student Research Grant**

The Research Facilitation Committee of ABCT is sponsoring a grant of up to $1000 to support graduate student research. The purpose of this grant is to facilitate graduate student research by providing funding for thesis or dissertation research that is not otherwise funded.

To be eligible for the grant, applicants must meet the following criteria:

1. Graduate student in good standing
2. Current student member of ABCT
3. Thesis or dissertation research is not funded by some external (i.e., R36, F31, NSF, faculty advisor’s grant) or internal source. Applications to support projects that already have some form of funding will not be reviewed.
4. Thesis or dissertation proposal has been approved by either the faculty advisor or the full committee (see details below).

The format of the application is based on current guidelines for NIH applications. All applications must include the following components (3 pages total):

1. Significance: Does this project address an important problem or barrier to progress in the field? How will scientific knowledge and/or clinical practice be improved? Please address stakeholder involvement in this project. For example: How have stakeholders been included in the development/design/dissemination of this project? What is the stakeholder buy-in to conduct this work? How will the results of this study be disseminated to a lay audience?
2. Innovation: Will the application shift current research or clinical practice paradigms by using novel theoretical concepts, approaches, instrumentation, or interventions?
3. Approach: Participants, design/methods, measures, and analytic plan. Please comment on how you plan to include a representative sample with regard to race, ethnicity, gender, sexual orientation, disability status, etc. Please also describe if/how your findings reduce mental health disparities.
4. Justification of need: How is this grant necessary for completing this research? In what ways will this grant improve or facilitate the research project?

In addition to the 3 page application, applicants must also include the following:

* + - 1. Abstract (no longer than 30 lines of text) with 5 keywords
      2. Detailed budget (1 page)
      3. Other Support Document that includes information (type and number, title, amount, grant period, one sentence of study aim) for current and pending sources of funding (internal/external fellowships and grants), along with the scientific and budgetary overlap with the proposed project. Applicants may use the NIH form and instructions (<https://grants.nih.gov/grants/forms/othersupport.htm>), but we will not require that formatting be limited to this.
      4. Submission checklist (which can be downloaded from the ABCT website)

Finally, we ask the applicant’s faculty advisor submit the following separately, sent from their own email address:

Letter of support indicating faculty member approval of the project (if not yet approved by the full committee) or verifying that the proposal has been approved by the full committee. We encourage your advisor to review our tips for avoiding bias when writing letters of reference.

Other Support Document that includes information (type and number, title, amount, grant period, one sentence of study aim) for current and pending sources of funding (internal/external grants), along with the scientific and budgetary overlap with the proposed project. Faculty may use the NIH form and instructions (<https://grants.nih.gov/grants/forms/othersupport.htm>), but we will not require that formatting be limited to this.

To submit an application, **please e-mail all applicant required documents as one pdf document** (faculty advisor materials are sent separately) to Dr. Ryan Jacoby at rjjacoby@mgh.harvard.edu. Deadline is 11:59 pm (EST) March 1, 2022. Proposals will be reviewed according to current NIH criteria and funding awarded based on a combination of merit and need. Applications that are incomplete or do not follow the aforementioned application guidelines/procedures will not be reviewed.

Award recipient will be announced at the ABCT Friday evening Awards Ceremony.

Expectations of the award recipient include:

1. Submitting yearly progress reports to the committee, as well as a final report when the project is completed.
2. Submitting findings from the project as a poster or symposium presentation for the ABCT annual conference within 2 years of completing the project.
3. Award recipient may also be invited to write a brief article for *the Behavior Therapist*.

Any questions about the award or application process can be sent to rjjacoby@mgh.harvard.edu.